

The curatorial committee of Terrace Art Association welcomes exhibition proposals from artists and curators. The Terrace Art Gallery produces exhibitions each calendar month, including an annual Youth Art Exhibition in May. Exhibitions generally run 22 days – opening the first Friday of the month and closing the last Saturday of the month. When feasible, the gallery hosts an opening reception for the community with the artist present (usually taking place Thursday evening 6-8pm). The curatorial committee meets in June/July and December/January each year to select and schedule the following year's exhibitions. Completed exhibition proposals may be submitted at any time but will only be reviewed in June/July and December/January. Artists must be current members of the Terrace Art Gallery. 75% of works must be for sale with a 25% commission to the Terrace Art Gallery. The gallery's exhibition schedule is generally booked 16 months in advance.

SUBMISSION REQUIREMENTS:

Please note that the gallery can only accept complete submissions. Your exhibition proposal must include:

- Complete **exhibition submission package** which provides up-to-date contact information, preferred exhibition dates, and gallery requirements.
- Description of proposed exhibition** – brief concept of proposed show (*max. 300 words*)
- Curriculum Vitae / Artist Biography** including education, exhibition history, teaching or other relevant experience to your art, scholarships, and awards.
- Artist Statement** – describing artistic practice (*max. 300 words*)
- Images and Image List.** Do not submit original artwork. Please provide *no more* than 10 images from your portfolio (per applicant) in digital format – via email or on USB. Files must have good resolution (300dpi) and be CLEARLY IDENTIFIED with artist name, title of each piece, medium, and dimensions (WxHxD). (*images can be examples of artists' original work and not necessarily what are to be exhibited*)

INCOMPLETE SUBMISSIONS WILL NOT BE REVIEWED

Send via snail-mail, email, or drop-off your completed proposal to:

Terrace Art Association, Attn: curatorial committee
4610 Park Avenue, Terrace BC, V8G 1V6

Gallery hours: Tuesday thru Sunday* afternoons (closed Sundays in July & August)

Email: terraceartgallery@gmail.com

Submission deadlines:
June 15 / December 15

The gallery coordinator will provide dated acknowledgement of proposals received.

If you have any questions, please contact:

Coordinator
Terrace Art Gallery
phone 250-638-8884
e-mail terraceartgallery@gmail.com

DATE	Revision No.	Board Approved
spring 2024	06	19 June 2024

EXHIBITION SUBMISSION PACKAGE

Name _____ curator artist
Address _____
City _____ Postal Code _____
Contact #'s Home _____ Work _____ Cell _____
E-mail _____

use additional sheet to list group members with individual contact information

GENERAL INFORMATION

Title of Exhibition _____
Solo exhibit Group exhibit
Preferred exhibition dates: 1st choice month/year _____
2nd choice month/year _____
none specified

GALLERY REQUIREMENTS

The Terrace Art Gallery has two separate exhibit areas. Please indicate your preference:

Upper Level (73 ft.) Lower Level (111.5 ft.) Both galleries
(recommendation of approx. 30 pieces per gallery based on 20" X 16" per work)
Approximate number of works _____ Size range _____
MEDIUM: painting photography sculpture / 3D other: _____

Special requirements (ie. plinths, stands, electrical, etc.)

I would be interested in providing an artist talk / workshop. Y N

If your proposal is accepted you will be advised by the gallery coordinator on behalf of the curatorial committee following their meetings held in January or July.

Thank you for your interest in the Terrace Art Gallery

Do not complete this section - coordinator use only
Gallery membership due _____ Signed _____ Date _____

EXHIBITION SUBMISSION PACKAGE

If you are requesting a group show, please include a COMPLETE list of all participants below (use an additional sheet if necessary):

Name _____
 Address _____
 Phone # _____
 Email _____

Name _____
 Address _____
 Phone # _____
 Email _____

Name _____
 Address _____
 Phone # _____
 Email _____

Name _____
 Address _____
 Phone # _____
 Email _____

Name _____
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Name _____
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Name _____
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Name _____
 Address _____
 Phone # _____
 Email _____

Note: A group membership is \$100 annually. An exhibiting group will provide the name and contact information of its curator/manager – listed on page one. In addition, when members of a group exhibition are not all members of TAG, the group will provide a list of these non-members, as above. These non-members will pay an additional 10% commission on exhibition sales.

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OUT OF TOWN ARTIST COMPENSATION

Artists may be eligible for out-of-town travel expenses (ie. portion of travel costs – flights and fuel, hotel stays, restaurant meals – not including alcohol). Please speak with gallery coordinator upon receipt of approved show and signed contract for more information.

Please note: original receipts need to be received by the gallery coordinator within 60 days of exhibition opening.

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